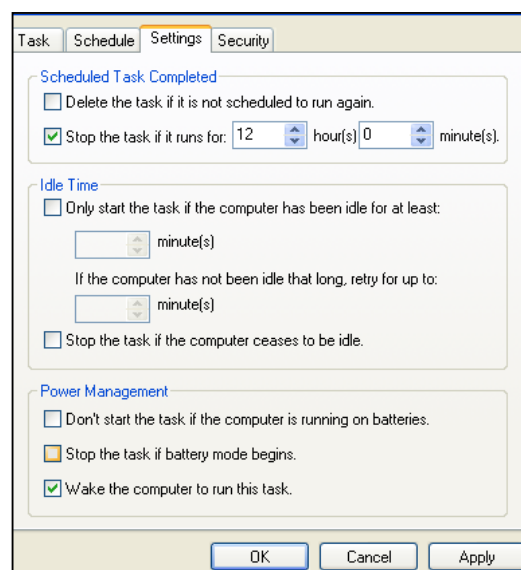


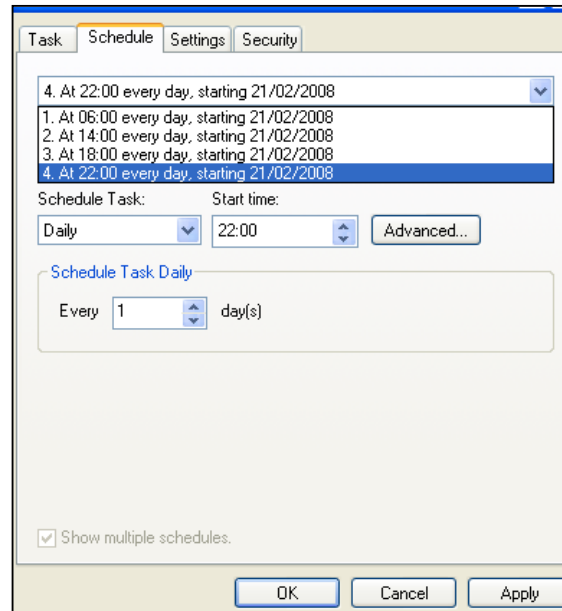
## Setting up the Rightmove Uploader

1. Click on 'Rightmove Uploader' on the downloads page of [www.propertypro.co.uk](http://www.propertypro.co.uk) and save it into the PropertyPro folder.
2. Open the PropertyPro folder and create a new folder called Rightmove.
3. Open the Rightmove folder and create a new folder in there called Data
4. Open the Control Panel from the Start menu
5. Double-click on Scheduled Tasks
6. Double-click on 'Add Scheduled Task'
7. Click Next and then click Browse to find the Rightmove Uploader. If you go to your PropertyPro folder the file will be called Rightmove.exe. Click on this file and click OK. Then click Next
8. You will then be asked how frequently you want the task to run. Click Daily and then click Next
9. You will then be asked what time you want the task to run. Enter a time of 06:00 (2 hours before Rightmove first convert their data) and click Next
10. Then enter your password and click Next
11. Put a tick in the box to open the advanced properties and click Finish
12. A new box will open showing the properties of this task.

In the 'Settings' tab the settings should be as follows:



13. Rightmove converts the data on their site 4 times a day. To keep the data on their website up to date it is best to set your scheduled task to run 4 times a day too. Under the 'Schedule' tab set the times as follows by ticking the box which says 'Show Multiple Schedules' and clicking 'New' to enter a new time



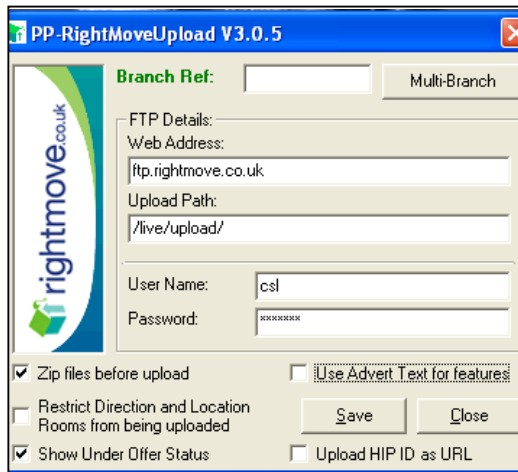
14. When you have finished setting up the schedules click Apply and then click OK

# PropertyPro®

Not all property software is the same!

## To run the first time:

Right click on Rightmove in the scheduled tasks and click Run. A box will appear asking for the FTP details. Fill this in as follows:



The branch reference is provided by Rightmove

The password is 'griddle'

**NB: We suggest that you zip the files before they are sent to Rightmove as we have found this to be more reliable. If you have WinZip installed you need to tick the box next to 'Zip files before upload' and this will be done automatically when the uploader runs through. If you do not have WinZip installed and do not want to purchase a copy you should leave this box unticked**

When you have finished click Save and then Close

The uploader will now run through. You will not have to enter this data every time. From now on it will run through on its own at the time scheduled.